



केन्द्रीय माध्यमिक शिक्षा बोर्ड (क्षेत्रीय कार्यालय)

(एन सी ई आर विद्यालय, भारत सरकार के अधीन एक स्वायत्त बोर्ड)

CENTRAL BOARD OF SECONDARY EDUCATION (REGIONAL OFFICE)

(An autonomous Organisation under the Union Ministry of Human Resource Development, Govt. of India)

ब्लॉक नं. 3 (ग्राम नं. 1630-01) के ब्लॉक, 16वीं मेन रोड, अण्णा आर (परियोजना), चेन्नई - 600 040.
New Bldg. 3, (Old No. 1630-01) 3 Block, 16th Main Road, Anna Nagar (Vastu), CHENNAI - 600 040.

ई-मेल / Email Id : cbsearom@vsnl.com
हॉट-मेल / Hotmail Id : cbsearom@hotmail.com
वेबसाइट-दिल्ली-प्रधान कार्यालय
WebSite-Delhi-Head Office : <http://cbse.nic.in>
फोन / Phone : 26162213, 26162214
फैक्स / Fax : 044 - 26162212

दिनांक
Date 7/10/11

CBSE/RO(M)/Exam/ER/New Sch/IX Regn/2011

To

The Principal (1930302)

Velammal Vidyalaya,

Penny Cuic Gardens,

Muthuthuvanpatti Theni - kumuli Highway,

Madurai - 625 531.

Sir/Madam,

Sub: Registration of Class IX candidates for the academic year 2011-2012
appearing for exam AISSE 2013 - reg

..//..

It is observed that your school has been affiliated with the Board vide Affiliation No. 1930302. In this connection you are hereby directed to send the total number of candidates studying in Class IX in the academic year 2011-2012, to this office for allotment of school number and registration of class IX candidates appearing for AISSE 2013.

Yours faithfully


(R SUNDARAM)

Assistant Secretary [RO I/C]


MANAGER
VELAMMAL VIDYALAYA
PENNYCUICGARDEN, MUTHUTHEVANPATTI
THENI - 625 531. (THENI DISTRICT)


PRINCIPAL
VELAMMAL VIDYALAYA
PENNY CUIC GARDEN
MUTHUTHEVANPATTI
THENI - 625 531.

Phone: 011-22520242 (Technical Query)
Phone: 011- 22528257 (General Queries Reg. Affn.)
Fax: 011-22540655



RECEIVED ON
21.12.2013

E-Mail: cbse.aff@nic.in
Website: www.cbse.nic.in
Affiliation Website: www.cbseaff.nic.in

CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)
"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, DELHI - 110 301

REGD./SPEED POST

No. CBSE/Aff/SS-00595-1415/1930302/2013/658481

Dated: 31.12.2013

The Manager,
Velammal Vidyalaya,
Penny Cuic Gardens,
Muthuthevanpatti Theni- Kumuli Highway,
Tamilnadu - 625531

Sub: Upgradation to + 2 stage - reg.

Sir/Madam,

With reference to your online application bearing Registration No.SS-00595-1415 dated 27.06.2013, I am directed to inform you that the Board has considered the undertaking certified by the Management and the Principal of the School on the confirmation page and has decided to grant provisional affiliation to the above said school for Senior School Certificate Examination for a period of three years w.e.f. 1.7.2014 to 31.3.2017 without inspection, in the following subjects:-

- (a) Languages:- Hindi Core, Hindi Elective, English Core, English Elective, French.
- (b) Elective Subjects: Mathematics, Accountancy, Business Studies, Economic, History, Geography, Political Science, Computer Science, and Physical Education. (Science stream not allowed as no Chemistry and Physics Lab.)

Since the Upgradation has been granted without inspection as per Circular No.6 issued on 22/01/2013, the school is likely to be inspected at any time in future to confirm its suitability including labs, teaching staff and other requirement required for Senior Secondary Level School.

The sanction is subject to the fulfillment of the following conditions in addition to the general conditions intimated at the time of grant of provisional affiliation for secondary classes:

1. "The school will follow syllabi and courses as per scheme of studies prescribed by the Board for Senior School Certificate Examination and changes made therein from time to time."
2. The school will implement Continuous and Comprehensive Evaluation (CCE) as per the schemes of the Board upto Classes X.
3. The school will follow the CCE scheme at Secondary level as per the guidelines of the Board issued from time to time.
4. The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State Govt./UT Govt. from time to time.
5. It is mandatory for every affiliated school to become a member in the local Sahodaya of CBSE schools.
6. The school will provide additional suitable facilities for classes XI and XII, as per requirements laid down in the rules.
7. It will increase the number of books in the Library and equipments in the Laboratories/Workshops with adequate games facilities etc. in consonance with the requirements of the Board for Classes XI & XII.
8. It will appoint only qualified staff to teach Classes XI & XII as per requirements laid down by the Board.
9. It will provide facilities for adequate co-curricular and extra-curricular activities for the wholesome development of the students.
10. It will abide itself by the Affiliation Bye Laws of the Board and other rules and regulations prescribed by the Board from time to time.
11. The school will strictly adhere with all rules regarding safety of students including Fire fighting, Drinking water, Sanitation, Transportation, etc.

Contd.2/.....

MANAGER
VELAMMAL VIDYALAYA
PENNYCUIC GARDEN, MUTHUTHEVANPATTI
THENI - 625 531. (THENI DISTRICT)

PRINCIPAL
VELAMMAL VIDYALAYA
PENNY CUIC GARDEN
MUTHUTHEVANPATTI
THENI - 625 531.

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केन्द्रीय माध्यमिक शिक्षा बोर्ड
CENTRAL BOARD OF SECONDARY EDUCATION

No. CBSE/AFF/1930302/EX-01703-1718/2019/1449602

Dated: 30/01/2019

The Manager,
Velammal Vidyalaya
Penny Cuic Gardens, Muthuthevanpatti
Theni-Kumuli Highway, Tamilnadu- 625531

Sub: Extension of Provisional Affiliation to the above said school (Affiliation no. 1930302) beyond 31.03.2017 - regarding.

Sir/Madam,

This is with reference to your online application No. EX-001703-1718 registered on 28/06/2016, on the above subject.

In this connection, I am directed to convey the sanction for extension of provisional affiliation of the school with the Board for its Secondary School Examination and Senior School Certificate Examination for a further period of five years w.e.f. 01.04.2017 to 31.03.2022 subject to the fulfillment of the following conditions:-

1. The School is required to abide itself by the Examination/Affiliation prescribed by the State
2. The School is required to apply online for further extension, the requisite fee and other documents by 30th June of the preceding year more than Provisional Affiliation expires as per Rule 15.11 of Affiliation Bye Laws.
3. The school must follow Uniform System of Assessment, Examination and Report Card for classes VI - IX from Academic Year 2017-18 onwards as per Board's Circular no. : Acad-14/2017 dated 21/03/2017.
4. The school must submit its information through Online Affiliated School Information System (OASIS) as per the Board's Circular no. CBSE/Aff./4/Circular/2016 dated 10/11/2016 within 30 days from the receipt of this grant letter. Link for OASIS is available on Board's website: www.cbse.nic.in.
5. The school will follow the syllabus on the basis of curriculum prescribed by NCERT/CBSE and text books publishing by NCERT/CBSE for the Middle Classes. The school will follow syllabus and courses as per scheme of studies prescribed by the Board for Secondary/Sr. Secondary School Examination and changes made therein from time to time.
6. The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt from time to time.
7. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under **from Pre-Primary to Class XII :-**

	Campus area	Enrolment	No. of Sections (pre-primary to X)	No of Sections at Sr. Secondary (XI & XII)
(a)	1.0 acre	1250	02 in each class	04 in class XI and XII
(b)	1.5 acre	1875	03 in each class	04 in class XI and XII
(c)	2.0 acre	2500	04 in each class	04 in class XI and XII

- (d) School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.

PRINCIPAL
VELAMMAL VIDYALAYA
PENNY CUIC GARDEN
MUTHUTHEVANPATTI

MANAGER
VELAMMAL VIDYALAYA
PENNY CUIC GARDEN
MUTHUTHEVANPATTI

Contd....2/

शिक्षा केन्द्र", 2, सामुदायिक केन्द्र, प्रीत विहार, दिल्ली - 110092
"Shiksha Kendra", 2, Community Centre, Preet Vihar, Delhi - 110092
फोन/Telephone : +91-11-22520242, 22528257 फैक्स/Fax: 011-22540685 वेबसाइट/Website: www.cbseaff.nic.in ई-मेल /E-mail: cbse.aff@nic.in
THENI - 625 531



केन्द्रीय माध्यमिक शिक्षा बोर्ड
CENTRAL BOARD OF SECONDARY EDUCATION

:- 2 :-

- (e) Schools running on less than 01 acre campus shall restrict number of students as follows:-

	Category	Area of land	No. of students
(i)	Secondary School	2000 sq. mtrs	600 upto Class X
(ii)	Sr. Secondary School with two streams	3000 sq. mtrs	900 upto Class XII

8. The school should scrupulously observe prescription from the Municipal Authority/District Collectorate/Transport Department regarding drinking water, fire safety and transport precautions in the school. A certificate from the Municipal/Fire/transport Authority regarding sanitary conditions, water/fire/transport safety should be submitted every five years as per Rule 8.5 of Affiliation Bye Laws and shall follow Rule no. 3.3(vii) and Rule 23(xi) in this regard.
9. The school will provide well equipped Laboratories, Library and other facilities as per norms of the Board. The relevant books to the academic level of students to be made available in the library and would keep at least 05 books per student subject to a minimum of 1500 books excluding text books.
10. The school will also abide itself by the conditions of affiliation already prescribed by the State Government concerned.
11. As per Affiliation Bye-laws the optimum strength of a section should not exceed more than 40 students.
12. School should have at least one adequately equipped computer lab with a minimum of 10 computers and would ensure computer student ratio of 1:20 at least. Proper software along with facility of Broad Band connectivity with the feature of 'internet always on' from any service provider to be ensured.
13. The section teacher ratio of 1:1.5 is to be maintained to teach various subjects and school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board.
14. The school and its records shall be open for inspection by an officer/official of the Board or an authorized representative of the Board/State Educational Department at any time and the school shall furnish information as may be asked for by the Board/State Government from time to time.
15. Income & Expenditure and audited annual accounts statement duly certified by the Chartered Accountant for the current year is required to be sent and the same be submitted every year.
16. Fees should normally be charged under the heads prescribed by the Department of Education of the State/U.T. for schools of different categories. **No capitation fee or voluntary donations** for gaining admission in the school or for any other purpose should be charged / collected in the name of the school and the school should not subject the child or his or her parents or guardians to any screening procedure in accordance with Rule No. 11.1, 2 & 3. Also, as per Chapter II, Rule No. 11.1 of Affiliation Bye-Laws, fees charges should be commensurate with the facilities provided by the institution.
17. The school should not engage in **commercialization activities**:-
18. As per rule no. 19.1 (ii) It shall ensure that the school is run as a community service and not as a business and that commercialization does not take place in the school in any shape whatsoever.

Contd....

PRINCIPAL
VELAMMAL VIDYALAYA
"PENNY CLIFF GARDEN"
"शिक्षा केंद्र" 2 समुदायिक केन्द्र, प्रीत विहार, दिल्ली-110092
"Shiksha Kendra" 2 Community Centre, Preet Vihar, Delhi-110092
फोन/Telephone : 011-22520242, 22520257 फेक्स/Fax: 011-22540655 वेबसाइट/Website: www.cbseaff.nic.in ई-मेल/E-mail: cbse.aff@nic.in
THENI - 625-531



केन्द्रीय माध्यमिक शिक्षा बोर्ड
CENTRAL BOARD OF SECONDARY EDUCATION

- 3 -

19. As per rule no. 19.1 (ii).a Any franchisee school making payment on account of use of name, motto and logo of franchiser institution or any other non-academic activities would be termed as commercialization of institution and to provide an affidavit that the school/society has not entered into any such contract to use Name, logo, motto for consideration of fee.
20. Teachers are to be made educated regarding corporal punishment & should avoid any type of such involvement i.a.w. rule no. 44.1 (d & e).
21. School will not prepare any student/ start class for any other Board except CBSE from their CBSE affiliated school building/ premises.
22. Admission to the school is to be made restricted under rule 6.1 of Examination bye laws and rule 12 (i, ii & iii) of Affiliation bye laws.
23. The school has to constitute a committee for protection of woman from sexual harassment at the work place and to abide by the guidelines and norms prescribed by the Hon'ble Supreme Court of India in W.P. Criminal No.666-70 of 1992 Vishaskha and other State of Rajasthan and other delivered on 13.8.1997 mentioned under rule no. 10.9.
24. Each school affiliated/ to be affiliated with the Board shall frame Service Rules for its employees which will be as per Education Act of the state/U.T., if the Act makes adoption of the same obligatory, otherwise as per Service Rules given in Affiliation Bye Laws. Further, Service contract will be entered with each employee as per the provisions in the Education Act of the state/ U.T., or as given in Appendix III, if not obligatory as per the State Education Act.
25. Pay and allowances to staff should be revised time to time to bring it at par with that to State Government/Govt. of India. Further, Salary and Service conditions of staff should be provided in accordance with Rule no. 3.3 (v) and Rule no. 10.2 as appended below:-
 - a. The school in India must pay salaries and admissible allowances to the staff not less than the corresponding categories of employees in the State Government schools or as per scales etc. prescribed by the Government of India." Further, the service conditions as per Rule 10 and Rules 24 to 49 of Affiliation Bye-Laws also be adhered to.
 - b. Salary should be paid through Electronic Clearing Service (ECS) from the date of first appointment of the teachers on probation.
26. As per Rule 13.3 and 13.3 (i), the school shall supply information and returns called for by the Board/State/ Central Government/Local Authority within the prescribed time given for its furnishing to the authority concerned and the school should prepare its annual report containing comprehensive information including name, postal address and e-mail, telephone numbers, affiliation status, period of provisional affiliation, details of infrastructures, details of teachers, number of students and status of fulfillment of norms of affiliation Bye-Laws and upload the same on the website before 15th September of every year. As per rule no. 8.8 (iv & v), every affiliated school to develop their own website containing comprehensive information such as affiliation status, details of infrastructure, details of teachers, number of students, postal address and e-mail, telephone number etc.
27. Continuous sponsoring of students at Board examination is to be made as per rule 13.12 (iv), Failure to do so will lead to suo moto withdrawal of the affiliation of the school for Secondary and Senior Secondary Examination as the case may be.
28. As per rule 13.12 (ii), no affiliated school shall endeavour to present the candidates who are not on its roll nor shall it present the candidates of its unaffiliated Branch/School to any of the Board's Examinations.

Contd...

MANAGER
VELAMMAL VIDYALAYA
PENNYCUIK GARDEN MUTHUTHETHANPATTI
THENI - 625 331, THENI DISTRICT

PRINCIPAL
VELAMMAL VIDYALAYA
PENNYCUIK GARDEN
MUTHUTHETHANPATTI
THENI - 625 331

"शिक्षा केन्द्र" 2, मनुदायिक केन्द्र, प्रीत विहार, दिल्ली - 110092
"Shiksha Kendra" 2, Community Centre, Prithi Vihar, Delhi - 110 092

फोन/Telephone : +91-11-22529242, 22528257 फैक्स/Fax: 011-22540655 वेबसाइट/Website: www.cbseaff.nic.in ई-मेल/E-mail: cbse.aff@nic.in



केन्द्रीय माध्यमिक शिक्षा बोर्ड
CENTRAL BOARD OF SECONDARY EDUCATION

:- 4 -:

29. Running of classes of coaching institutions in the school premises in the pretext of providing coaching to the students for various examinations is not approved by the board. Strict action would be taken on defaulters.
30. As per rule no. 8.2 and 13.11, facilities for physically challenged student should be adequately provided and every school shall promote inclusion of student with disabilities/special needs in the normal school as per provisions of the 'Persons with Disabilities Act 1995'.
31. School infrastructure and teachers for examinations conducted by the board and evaluation of answer scripts should be made available as per rule no. 13.4.
32. As per rule no. 3.3 h (vi), every school should organize at least one week training programme for teachers every year in association with any teachers training institute recognized by the State or Central Government or by any agency identified by the Board.
33. Every secondary and senior secondary school shall appoint a person on full time basis for performing the duties of a Health Wellness teacher as per rule 53.5.
34. Strict adherence to the provisions of Wild Life Protection Act while procuring plants and animals for the use in laboratories by the school must be made i.a.w. circular no 03 dated 21 May 2013.
35. As per rule 15.1 (d), the school will follow the syllabus on the basis of curriculum prescribed by NCERT/ CBSE and text books published by NCERT/CBSE for the Middle classes as far as practicable or exercise extreme care while selecting books of private publishers. The contents must be scrutiny to preclude any objectionable content that hurts the feelings of any class, community, gender, religious group in society. If prescribed books found having such content, the school will have to take responsibility of such content. Provided that the school would put a list of such books prescribed by it on its website with the written declaration duly signed by the Manager and the principal to the effect that they have gone through the contents of the books prescribed by the school and own the responsibility.
36. As per RTE act 2009 and Chapter IX rule No. 53.2.2(a) and 53.3, a teacher appointed to teach Class I to V and VI to VIII should pass in the Central Teacher Eligibility Test (CTET)/ State Teacher Eligibility Test (TET) conducted by the appropriate Government in accordance with the guidelines framed by the NCTE for the purpose.
37. 5-6 names of persons not below the rank of Principal of Sr. Secondary School affiliated with the Board be recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee (Of these 2-3 may be Principal of KV/JNV).
38. The school will create Reserve Fund as per the requirement of the Affiliation Bye Laws.
39. It is mandatory for every affiliated school to become a member in the local Sahodaya of CBSE schools.
40. The Board would not allow any transfer of property/sale of school by one society/ Management/ Trust to another Society/Management/Trust through agreement/sale deed and the school shall not be closed down in the same premises. In case such transaction is effected explicitly or implicitly the Board shall withdraw its affiliation with immediate effect.
41. The school should keep a copy of Affiliation/ Examination Bye Laws for reference purpose and also advised to visit CBSE websites www.cbseaff.nic.in & www.cbse.nic.in for updates.
42. In case of established violation of the provisions contained in Affiliation/Examination Bye laws of the Board, the school shall be liable for disaffiliation as per Rule No. 17 of Affiliation Bye-laws.

Contd. 5-

PRINCIPAL
VELAMMAL VIDYALAYA
PENNY GARDEN
MUTHUTHEVANPATTI
THENI - 625 531.

"शिक्षा केन्द्र", 2, सामुदायिक केन्द्र, प्रीत विहार, दिल्ली - 110092
"Shiksha Kendra", 2, Community Centre, Preet Vihar, Delhi - 110 092

फोन/Telephone : +91-11-22520242, 22528257 फैक्स/Fax: 011-22540655 वेबसाइट/Website: www.cbseaff.nic.in ई-मेल/E-mail: cbse.aff@nic.in

THENI - 625 531. (THENI DISTRICT)



केन्द्रीय माध्यमिक शिक्षा बोर्ड
CENTRAL BOARD OF SECONDARY EDUCATION

:- 5 :-

43. The school shall enter into an agreement with the Board detailing the terms and conditions for grant of affiliation, which will be binding on both the parties.
44. The school is required to follow the safety guidelines as issued by the Board vide Circular No-19/2017 dated 12.09.2017 captioned "Safety of Children in Schools."
45. Special conditions to be complied within three months:-
 1. The school is required to appoint Special Educator as per rule 13 (11) of Affiliation Byelaws of the Board and as mentioned in Board's circular dated 25.06.2015.

DEPUTY SECRETARY (AFF.)

Copy to:

1. The Principal, Velammal Vidyalaya, Penny Cuic Gardens, Muthuthevanpatti Theni-Kumuli Highway, Tamilnadu- 625531.
2. The Regional Officer, CBSE CBSE Regional Office, 1630 A, "J" Block, 16th Main Road, Anna Nagar West, Chennai-600040.
3. The Research Officer (Technology), AMC, CBSE, Preet Vihar, Delhi.

DEPUTY SECRETARY (AFF.)

PRINCIPAL
VELAMMAL VIDYALAYA
PENNY CUIC GARDEN
MUTHUTHEVANPATTI
THENI - 625 531.

MANAGER
VELAMMAL VIDYALAYA
PENNYCUIC GARDEN, MUTHUTHEVANPATTI
THENI - 625 531. (THENI DISTRICT)

"शिक्षा केन्द्र", 2, सामुदायिक केन्द्र, प्रीत विहार, दिल्ली - 110092

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NO : CBSE/1930302/EX-03331-2223/2022-23/

Dated: 31/07/2021

The Manager,
VELAMMAL VIDYALAYA MUTHUTHEVANPATTI THENI TN
VELAMMAL VIDYALAYA, PENNICUIC GARDENS, THENI-KUMULI HIGHWAY
TAMILNADU, THENI, 625531
(M: 04546-264216)

SUBJECT: -Extension of General Affiliation up to Secondary/Senior Secondary Level.

This is with reference to school application on the subject cited above. In this connection, I am directed to convey the approval of the Board for Extension of General Affiliation as per details given below:-

Affiliation No used as User ID for both OASIS and LOC/Registration System	1930302
School No	55247
Affiliated for	Extension of General Affiliation
Category	Extension of Affiliation
Period of affiliation	01.04.2022 to 31.03.2027

The above sanction is subject to fulfillment of following conditions:-

1. The approval is based upon the documents /data/information uploaded by the school online. The school will be responsible for its genuineness. In case of any discrepancies, necessary action will be initiated against the school as per Affiliation Bye -Laws-2018.
 2. The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
 3. The School is required to apply on online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
 4. The school should go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy there of for reference purpose and is also advised to regularly visit CBSE websites i.e., <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates.
 5. The school to renew mandatory certificates from time to time.
 6. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.
- "The school shall possess valid fire safety certificate and Building safety certificate during functioning of the school which shall be renewed from time to time as per norms".**

PRINCIPAL
VELAMMAL VIDYALAYA
PENNY CUIC GARDEN
MUTHUTHEVANPATTI
THENI - 625 531.

DEPUTY SECRETARY/JOINT SECRETARY (AFF.)

ENROLMENT TABLE

SN	Location of School	Campus area	Affiliation Allowed	Optimum No. of Sections (From classes I/VI to X/XII)
A	Areas/Cities mentioned in clause 3.6	1600 sqm	Up to Class-X only	10
B	Areas/Cities mentioned in clause 3.6	2400 sqm	Up to Class-XII	24
C	Areas/Cities mentioned in clause 3.6	3200 sqm	Up to Class-XII	28
D	Class-X Cities (Clauses 3.5) and Areas mentioned in clause 3.7	2000 sqm	Up to Class-X only	10
E	Class-X Cities (Clauses 3.5) and Areas mentioned in clause 3.7	3000 sqm	Up to Class-XII	24
F	Class-X Cities (Clause 3.5) and Areas mentioned in clause 3.7 and Areas/Cities mentioned in clause 3.4	4000 sqm	Up to Class-XII	28
G	Pan India (Clause 3.3)	6000 sqm	Up to Class-XII	38
H	Pan India (Clause 3.2)	8000 sqm	Up to Class-XII	48
I	Pan India (Clause 3.2)	>8000 sqm	Up to Class-XII The number of sections shall be restricted in accordance with 'H' above with land requirement unit scaled down to 2000 square meters i.e. 12 sections for every 2000 square meter additional land.	
The total number of sections taken together for classes XI and XII should not be more than 1/3 of optimum number of section allowed on the basis of land holding for any school.				
The number of sections and students shall be restricted as per the actual facilities in the school.				
For class rooms of size less than 500 sq feet the enrolment shall be 0.08 X size of class rooms in sq feet				

Important Notes : The school is required to obtain the Recognition Certificate from class I to VIII from State Education Deptt.

School is required to appoint special educator & wellness teacher as per affiliation bye laws.

Print

PRINCIPAL
VELAMMAL VIDYALAYA
PENNY CUIC GARDEN
MUTHUTHEVANPATTI
THENI - 625 531.